

City of Centreville

Building Permit Application



Building Permit Number

Date Applied

Building Official Name/Signature

Office Use
Only

Site Information

Name		Zoning District:	
Address			
Lot Area	Frontage	Proposed Use	Property Dimensions
Sewage Disposal	<input type="checkbox"/> Municipal <input type="checkbox"/> Septic	Owner is required to show executed service agreement or health department certificate before permit will issue	

Description of Proposed Work (Check All That Apply)

<input type="checkbox"/> New Construction	<input type="checkbox"/> Existing Building	Owner Occupied	<input type="checkbox"/> Repair(s)	<input type="checkbox"/> Alterations	<input type="checkbox"/> Addition
<input type="checkbox"/> Demolition	<input type="checkbox"/> Accessory Bldg	Number of Units _____			
Brief Description of Work:					

Estimated Construction Value:

Item	Estimated Costs Labor & Materials)	Official Use Only:
Building	\$	Building Permit Fee: \$
Electrical	\$	Check No. Check Amount: _____
Plumbing	\$	<input type="checkbox"/> Paid in Full <input type="checkbox"/> Outstanding Balance _____:
Other	\$	
Total Project Cost	\$	

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Construction Services:

Name

Telephone:

Email:

Address

For City Clerk Use:
Contractor Business License Number:

Owner Authorization To Be Completed When Owner, Owner's Agent or Contractor Applies for Building Permit

I, as owner of the subject property, hereby authorize _____ to act on my behalf in all matters relative to work authorized by this building permit application.

Print Owner's or Authorized Agent's Name

Date:

Owner or Authorized Agent Declaration

I am aware that a Building Permit cannot be obtained until this application is approved and the work must not commence until a Building Permit is obtained. By my signature below I attest that all of the information contained in this application is true and accurate to the best of my knowledge and understanding.

Print Owner's or Authorized Agent's Name

Date:

Important Notes

1. This application becomes void if construction has not begun within 6 months of the date of this application.
2. Fee payment made with this application is **NON-REFUNDABLE**.
3. Owner and Contractor understand that a Certificate of Occupancy will not be issued by the city until the following conditions are satisfied and boxes can be checked

- ☐ City has issued a building permit and has received all applicable fees.
- ☐ City has conducted its inspections and accepted the work ☐ All subcontractors have City business licenses

4. Owner or contractor to provide the following information, if available:

Total Floor Area (sq. ft.) _____
Gross Living Area (sq. ft.) _____
Number of Fireplaces _____
Number of bathrooms _____
Height of Building _____
Type of Heating System: Natural Gas () Electric () Propane
Type of heating/cooling: Air () Water () Slab ()

** (Including Garage, finished basement/attics, decks or porch)
Habitable Room Count: _____
Number of bedrooms: _____
Number of half/baths: _____
Garage YES () NO () or Car Port ()
Number of Deck Porches _____
Porches Enclosed: _____ Open _____

Owner or Contractor shall provide a list of all subcontractors with contact information on attached page

Please provide a list of all subcontractors with phone numbers for each.

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(Attach additional pages as necessary)